

UTGSU DIGEST & SOCIAL MEDIA SUBMISSION TEMPLATE

UTGSU DIGEST AND FACEBOOK SUBMISSION TEMPLATE

EVENT

Name of Event:

Date:

Time:

Location:

5-20 sentences description about the event/initiative

Access information: {elevators, wheelchair accessible entrance and room, wheelchair accessible gender-neutral washroom, food and refreshments will be provided, etc.}

Contact email or phone number:

Link for more information:

(Attach event/initiative promo image or organization/group logo)

Image specification: 14*14 inch, png or jpeg format only.

SERVICE OR PROJECT

Name of Service/Project:

Deadline:

5-20 sentences description about the service/project/initiative

Eligibility information: {if applicable: for graduate student, for all students, etc.}

Contact email or phone number:

Link for more information:

(Attach service/project/initiative promo image or organization/group logo)

Image specification: 14*14 inch, png or jpeg format only.

UTGSU INSTAGRAM TEMPLATE

EVENT

Catchy/introduction sentence (optional)

1-4 sentence about the event

Name of Event, Date, Time, Location

Contact email and/or website

(Attach event/initiative promo image or organization/group logo)

Image specification: 14*14 inch, png or jpeg format only.

SERVICE OR PROJECT

Catchy/introduction sentence (optional)

1-4 sentence about the service/project

Deadline

Contact email and/or website

(Attach event/initiative promo image or organization/group logo)

Image specification: 14*14 inch, png or jpeg format only.