



University of Toronto Graduate Students' Union
Board Report
January 23rd – February 14th, 2023

Lwanga Musisi
President, UTGSU

A) Executive Committee, General Council, and Annual Meetings

- I. I attended and participated in the UTGSU Executive and Staff Meeting on January 23rd, 2023
- II. I attended and participated in the UTGSU Executive board prep on January 27th, 2023
- III. I attended and participated in the UTGSU Executive and Staff Meeting on January 31st, 2023
- IV. I attended and participated in the Anti-O BOD training; an insufficient turnout prevented the training from happening on January 31st, 2023
- V. I attended and participated in the Board Meeting on January 31st, 2023
- VI. I attended and participated in the UTGSU Executive and Staff Meeting on February 7th, 2023

B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights

- I. See D

C) University of Toronto Governing Body and Other Meeting Highlights

- II. I rescheduled UTGSU – OVPS Meeting due to weather conditions

D) Other Meetings, Issues, Significant Events and Information Highlights

- I. I attended and participated in a Finance Meeting with the Finance Admin
- II. I approved staff overtime hours
- III. I continue to support the Executive regarding staff and HR
- IV. I continue to shadow cover the VP External profile
- V. I had a check-in with UTGSU ED
- VI. I submitted my Board Report
- VII. I met with our Finance Administrator with regards to office space



- VIII. I continue to respond to various students concerns
- IX. I signed form to add our new ED to the Bank as a signatory
- X. I responded to Membership Resignation emails
- XI. I attended and participated in a Finance Meeting with the Finance Admin and VP Finance in person
- XII. I had a check-in meeting with our ED
- XIII. I continue to support the Executive regarding staff and HR
- XIV. I signed and submitted my portion of the audit report
- XV. I met with our Finance Administrator with regards to office space
- XVI. I approved UTGSU draft statement re: recent earthquakes



**The University of Toronto Graduate Students' Union
Executive Report for the BOD
From 31th January, 2023 - 14th February, 2023**

**Neelofar Ahmed
VP- Finance**

A) Executive Committee, General Council, and Annual Meetings

- I. Attended the UTGSU executive meeting on the 31th of January 2023
- II. Attended the UTGSU executive meeting on the 7th of January 2023
- III. Chaired the UTGSU executive meeting on the 14th of January 2023

B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights

- I. Nothing was scheduled

C) the University of Toronto Governing Body and Other Meeting Highlights

- I. Attended COSS meeting

D) Other Meetings, Issues, Significant Events, and Information Highlights

- I. Attended BOD on 31st January, 2023
- II. Attended Finance Meeting on 1st February, 2023
- III. Attended emergency Exec. Meeting on 2nd February, 2023
- IV. Attended a meeting with the UTGSU Ed.
- V. Attended UTGSU staff lunch on 9th February, 2023
- VI. Co-edited the UTGSU statement draft
- VII. Responded to email queries and funds/grants requests on VP Finance and Bursary email



**The University of Toronto Graduate Students' Union
Council Report
31th January, 2023 - 14th February, 2023**

**Dhanela Sivaparan
VP- Academics and Funding Div 1/2**

A) Executive Committee, General Council, and Annual Meetings

- I. I attended and participated the UTGSU executive meeting and staff meeting on January 31 2023
- ii. I attended and participated the UTGSU executive meeting and staff meeting on February 7 2023
- iii. I attended and participated the UTGSU executive meeting and staff meeting on February 14 2023

B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights

- I. No meeting took place at this time

C) the University of Toronto Governing Body and Other Meeting Highlights

- I. No meeting took place at this time

D) Other Meetings, Issues, Significant Events, and Information Highlights

- .I attended and prepared for the Board of Directors meeting on 31st January, 2023
- I.I responded to all email inquires and scheduled meetings with SGS admin meetings
- II.I attended emergency exec meeting organized by Executive Director February, 2 2023
- III.Set up one on one meetings with grad students related to advocacy issues for month of February 2023.
- IV.I attended exec meeting organized by Executive Director February, 8 2023
- V.I responded to motions via email Feb 11-13
- VI.I reviewed communications materials from ED and staff Feb 12 2023
- VII.I had one on one meetings with grad students related to appeals for February
- VIII.I set up admin meetings for the month of March and updated the Calendar meetings



**University of Toronto Graduate Student's Union
Executive Board of Directors Report
February 14th, 2023**

**Danielle Karakas
Academics and Funding Vice President Div 3/4**

- A) Executive Committee, General Council, and Annual Meetings
- I. I attended the weekly executive meeting on February 14th, 2023.
 - II. I attended the weekly executive meeting on February 7th, 2023.
 - III. I attended the anti-oppression and BOD meeting on January 31st, 2023.
 - IV. I attended and chaired the executive meeting on January 31st, 2023.
 - V. I sent regrets to the January 24th executive meeting due to health issues.
- B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights
- I. No meetings took place during this time.
- C) University of Toronto Governing Body and Other Meeting Highlights
- I. No meetings took place during this time.
- D) Other Meetings, Issues, Significant Events and Information Highlights
- I. I corresponded with the finance administrator and UofT Emergency Food Bank regarding funding and scheduling future meeting times.
 - II. I reviewed student advocacy documents, and responded to respective emails.
 - III. I attended executive meeting with Executive Director on February 2nd, 2023.