



**University of Toronto Graduate Students' Union**  
**April Board of Directors Report**  
**March 14<sup>th</sup> – April 18<sup>th</sup> 2023**

**Lwanga Musisi**  
**President, UTGSU**

A) Executive Committee, General Council, and Annual Meetings

- I. I attended and participated in the UTGSU Executive and Staff Meeting on March 14<sup>th</sup>, 2023
- II. I attended and participated in the HDI Prep for BoD meeting on March 17<sup>th</sup>, 2023
- III. I attended and participated in the UTGSU Executive and Staff Meeting on March 20<sup>th</sup>, 2023
- IV. I attended and participated in the UTGSU Board of Directors Meeting on March 20<sup>th</sup>, 2023
- V. I attended and participated in the UTGSU Assembly Meeting on March 20<sup>th</sup>, 2023
- VI. I attended and participated in the UTGSU Executive and Staff Meeting on March 28<sup>th</sup>, 2023
- VII. I attended and participated in the UTGSU Executive and Staff Meeting on April 4<sup>th</sup>, 2023
- VIII. I attended and participated in the UTGSU Executive and Staff Meeting on April 11<sup>th</sup>, 2023
- IX. I chaired the UTGSU Executive and Staff Meeting on April 18<sup>th</sup>, 2023

B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights

- I. I attended and participated in the UTGSU Finance Literacy Workshop on March 21<sup>st</sup>, 2023
- II. As vice chair, finance committee, I attended and participated in a Finance Committee Meeting on April 6<sup>th</sup>, 2023

C) University of Toronto Governing Body and Other Meeting Highlights



- III. I rescheduled the UTGSU-OVPS Meeting to April 4<sup>th</sup>, 2023
- IV. I virtually attended the Business Board Meeting on March 15<sup>th</sup>, 2023
- V. I virtually attended the Planning & Budget Committee meeting on April 12<sup>th</sup>, 2023
- VI. I virtually attended the Academic Policy and Programs meeting on April 13<sup>th</sup>, 2023

D) Other Meetings, Issues, Significant Events and Information Highlights

- I. I attended and participated in a Finance Meeting with the Finance Admin
- II. I attended and participated in a Finance Meeting with the Finance Admin and ED
- III. I continue to support the Executive regarding staff and HR
- IV. I continue to shadow cover the VP External profile
- V. I met with our Finance Administrator with regards to office space
- VI. I continue to respond to various students concerns
- VII. I attended and participated in a Finance Meeting with the Finance Admin re: UTGSU CRA account
- VIII. I responded to donation requests
- IX. I moved to extend the GCDF deadline until March 31<sup>st</sup>, 2023
- X. I signed off the Acceptance letter for Staff HDI Renewal
- XI. I reached out to Sarah Gardiner re: UofT Roundtable with Jessica Bell
- XII. I attended and participated in a Finance Committee Meeting on April 6<sup>th</sup>, 2023
- XIII. I reached out to potential BGSEB Awards committee members



**University of Toronto Graduate Students' Union  
Executive Report for The Board of Directors Meeting in April 2023  
From 21st March, 2023– 14<sup>th</sup> April, 2023**

**Neelofar Ahmed  
VP- Finance**

**A) Executive Committee, General Council, and Annual Meetings**

- I. Attended regular weekly executive meetings
2. Chaired the UTGSU executive meeting on the 28th of March, 2023

**B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights**

- I. Nothing to report

**C) the University of Toronto Governing Body and Other Meeting Highlights**

- I. Nothing was scheduled

**D) Other Meetings, Issues, Significant Events, and Information Highlights**

1. Attended a meeting with the Finance Committee and the UTGSU ED
2. Attended meetings with Finance Staff and Communication officer to update finance-related information update
3. Supported the Finance staff process bursary and award applications
4. Attended the UTGSU Board of Directors meeting
5. Attended the UTGSU General Assembly meeting
6. Attended Finance Literacy Workshop organized by the UTGSU
7. Responded to email queries and funds/grants requests on VP Finance and Bursary email accounts



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Board of Directors Report  
March 20 to April 14, 2023**

**Dhanela Sivaparan**  
**VP- Academics and Funding Div 1/2**

**A) Executive Committee, General Council, and Annual Meetings**

- I. I attended and participated in the UTGSU executive and staff meeting on March 20 2023
- ii. I attend the UTGSU Board Meeting March 20 2023
- iii. I attended and participated in the UTGSU executive and staff meeting in camera session on March 28 2023
- iv. I attended and participated in the UTGSU executive and staff meeting on April 4 2023
- v. I attended and participated in the UTGSU executive and staff meeting on February 14 2023

**B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights**

- I. I attended and participated in the phone meeting with ED on March 21 2023

**C) the University of Toronto Governing Body and Other Meeting Highlights**

- I. No meetings took place at this time

**D) Other Meetings, Issues, Significant Events, and Information Highlights**

- .I responded to all email inquiries and scheduled meetings with SGS admin
- I.I agreed to chair Exec and staff meeting April 3 2023 to fill in for a fellow executive
  - II.I set up one on one meetings with grad students related to advocacy issues for month of April 2023
  - III.I responded to online email motions via email March 21-28, 2023
  - IV.I reviewed communications materials from ED and communicated with ED regarding my recovery March 27-28, 2023
  - V.I had one on one meetings with grad students related to appeals for April 12 & 13 2023
  - VI.I followed up with membership coordinator about student appeal



University of Toronto Graduate Students' Union  
16 Bancroft Avenue  
Toronto, ON., M5S 1C1  
info@utgsu.ca  
www.utgsu.ca

VII.I reviewed the information provided by executives regarding staff and HR matters

VIII.I set up admin meetings for the month of March and updated the Calendar meetings



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**Danielle Karakas**

**Academics and Funding Vice President Div 3/4**

**A) Executive Committee, General Council, and Annual Meetings**

- I. I attended the April 18<sup>th</sup> executive meeting.
- II. I attended the April 11<sup>th</sup> executive meeting.
- III. I attended the April 4<sup>th</sup> executive meeting.
- IV. I attended the March 28<sup>th</sup> executive meeting.
- V. I attended the March 21<sup>st</sup> executive meeting.
- VI. I attended the March 20<sup>th</sup> special BOD meeting.
- VII. I attended the March 14<sup>th</sup> executive meeting.

**B) Other UTGSU Committee, Levy Group, and Caucus Meeting Highlights**

- I. No meetings took place during this time.

**C) University of Toronto Governing Body and Other Meeting Highlights**

- I. No meetings took place during this time.

**D) Other Meetings, Issues, Significant Events and Information Highlights**

- I. Met with ED and legal counsel regarding staff matters on April 11<sup>th</sup>, 2023.
- II. Briefly met with ED on April 11<sup>th</sup>, 2023.
- III. Corresponded with student regarding advocacy issue on April 14<sup>th</sup>, 2023.
- IV. Met with student regarding advocacy issue on April 6<sup>th</sup>, 2023. Followed up with membership coordinator regarding issue.
- V. Met with student regarding advocacy issue on April 3<sup>rd</sup>, 2023.
- VI. Responded to two advocacy inquiries on March 24<sup>th</sup>, 2023 scheduling meetings.
- VII. Discussed UTGSU outreach with Communications Staff on March 24<sup>th</sup>, 2023.
- VIII. I attended the financial literacy workshop on March 21<sup>st</sup>, 2023 for preparation and duration of the seminar.
- IX. I met with student regarding supervisor advocacy on March 24<sup>th</sup>, 2023.
- X. Met with student on March 23<sup>rd</sup> regarding advocacy concerns.