University of Toronto Graduate Students' Union
Board of Directors Meeting Agenda
Hybrid, on Zoom and in person (Grad loft, 16 Bancroft Avenue)
Tuesday, February 20th, 2024 7.00 p.m. to 9.00 p.m. EST

<table>
<thead>
<tr>
<th>EXECUTIVE OFFICERS</th>
<th>DIVISION THREE</th>
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<tbody>
<tr>
<td>Zoya Tawhidi, VP Finance</td>
<td>P Petra Duff</td>
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<td>Friedemann Krannich, Interim VP Internal</td>
<td>P Julian Nickel</td>
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<td>Jady Liang, Interim VP External</td>
<td>P Griffin Schwartz</td>
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<td>Amir Moghadam, VP Academics 3&amp;4</td>
<td>P Joscelyn van der Veen</td>
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<td>Kevin Xie</td>
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<th>DIVISION ONE</th>
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<tr>
<td>Kanika Josephine Lawton</td>
<td>Rohankrishna Harikumar</td>
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<th>DIVISION TWO</th>
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<tr>
<td>Ameer Ali</td>
<td>P Vida Maksimoska</td>
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<td>Sabeen Kazmi</td>
<td>P Hazirah Mohamad</td>
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<td>Abdul Hamed Mohamed</td>
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<td>Lily Ziyue Zhang</td>
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<th>GUESTS</th>
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<tr>
<td>Sandhya Mylabathula, Interim Chair</td>
<td>P Emma Livingstone, The Varsity</td>
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<td>Corey Scott, Executive Director</td>
<td>P Gadfly Stratton, Equity Officer</td>
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<td>Fateme Eskandary, Secretary</td>
<td>P Lynne Alexandrova (arrives late)</td>
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1. MEETING COMES TO ORDER

Meeting is called to order at 7:07pm

a. Appointment of Meeting Chair

BIRT the UTGSU Board of Directors appoints Sandhya Mylabathula as Chair for this meeting.

Moved: F. Krannich    Seconded: J. Nickel    Result: Carried

With a friendly amendment to switch originally proposed chair

b. Appointment of Equity Officer

BIRT the UTGSU Board of Directors appoints Gadfly Stratton as Equity Officer for this meeting.

Moved: F. Krannich    Seconded: J. Liang    Result: Carried

c. Land Acknowledgement and Equity Statement

The Land Acknowledgement and Equity Statement are read and agreed upon.

d. Adoption of Agenda

BIRT the UTGSU Board of Directors approves the agenda as amended.

Moved: F. Krannich    Seconded: A. Hamed Mohamed    Result: Carried

Motion To Amend

BIRT item e is removed from the agenda and Item 2.2 is discussed in camera.

Moved: F. Krannich    Seconded: Z. Tawhidi    Result: Carried

e. Approval of Minutes

BIRT the UTGSU Board of Directors approves the minutes for the Board of Directors meetings as presented in Item 1e of the agenda. (Special board of meeting Feb 1st)

Moved: F. Krannich    Seconded: Z. Tawhidi    Result: Carried
f. **Guests and Media**

**BIRT** the UTGSU Board of Directors moves to seat all guests with speaking rights limited to 30 seconds per speech and with a two strike conduct rule to be facilitated by the meeting Chair.

- Fateme Eskandary, minute taker
- Emma Livingstone, chief of the Varsity
- Lynne Alexandrova: Non-voting member

Moved: F. Krannich Seconded: J Liang Result: Carried

g. **Vacation of Office by Director R. Harikumar**

F. Krannich states that director Rohankrishna Harikumar (Division 4) failed to attend the Board of Directors meetings on August 9, 2023; December 8, 2023; January 19, 2024 and February 1, 2024. He states that Harikumar has further failed to attend the Board orientation and anti-oppression training, as mandated by UTGSU Policy O9.1.2. He states that Harikumar has further failed to alert the Chair or the Vice-President Internal of their absence from scheduled meetings, as mandated by UTGSU Policy O9.1.3. He states that Harikumar has further failed to respond to emails inquiring about their absence from Board meetings.

F. Krannich states that by UTGSU Bylaw 4.6.4 the Director has forfeited their honorarium and by UTGSU Policy O9.2.3.4 the position of the Director is vacated.

H. Mohamed asked if they were contacted by email.

F. Krannich explained they were contacted twice, once by email and once by Facebook Messenger, although it was not needed by the bylaw.

C. Scott emphasized they were not present in the anti-oppression training which was mandatory and did not respond to requests to schedule a make-up training.

2. **APPOINTMENT OF CHAIR AND VICE-CHAIR FOR BOARD OF APPEALS**

**WHEREAS** the Board of Directors has appointed a Nominating Committee to review applications and conduct initial interviews for the Board of Appeals; and

**WHEREAS** the Board of Directors has been able to hear and ask questions for Board of Appeals applicants; therefore
BIRT that Alexander Martin be appointed as the Chair of the Board of Appeals; and

BIFRT that Ferdinand Avikpe be appointed as the Vice-Chair of the Board of Appeals.

Moved: F. Krannich    Seconded: J. Nickel    Result: Carried

*Friendly amendment: Alexander Martin chair and Ferdinand Avikpe for vice-chair*

**MOTION TO GO IN-CAMERA**

Moved: F. Krannich    Seconded: A. Moghadam    Result: Carried

Meeting moves in-camera at 7:35pm

**MOTION TO GO EX-CAMERA**

Moved: F. Krannich    Seconded: Z. Tawhidi    Result: Carried

Meeting moves ex-camera at 7:43pm

3. **ELECTIONS AND REFERENDA: POLICY CHANGES**

**WHEREAS** the Elections & Referenda Committee has reviewed the Governance Policies on Elections and Referenda; and

**WHEREAS** any changes to the policy need to be made before the start of the Nominations Period; therefore

BIRT the Governing Policy 2 on Elections & Referenda be amended as presented.

Moved: K. Xie    Seconded: A. Moghadam
Result: Carried with friendly amendments

Friendly amendment by K. Xie to adopt a revised version of the original policy proposal that was sent out.

K. Xie states that the revised version of the policy proposal was sent out in advance with a synopsis of the major changes. He provides an overview of the changes to the elections and referenda policy as laid out in the synopsis document.

J. Van der Veen states that caste has been included by CUPE3902 in cases of discrimination and asks if this should be included. They ask about language about By-Elections where positions are left often if someone is to run.
J. Nickel states that they believe including caste is forward-thinking and should be included. He states that some other elections have executives run first and then board members run.

C. Scott states that caste can be included easily into the discrimination. He states that there will always be legal definitions and tests to apply to this language. He states that the committee did not make any changes to by-elections language because most of the changes are simply bandaids for this election and that an overall overhaul of the elections code is required.

F. Krannich states that there are further reviews that the Elections & Referenda Committee need to review the timeline of elections for officers and directors.

Xie accepts a friendly amendment to include caste in the discrimination categories.

F. Krannich asks why there are different referendum campaign amounts for Yes/No campaigns and Information-based campaigns.

C. Scott states that it was changes to election and referendum funding models that now require approval of budgets. He states that the difference between Yes/No campaigns and information-based campaigns was pre-existing in the policies.

F. Krannich asks if the information-based campaign is in addition to a Yes/No campaign.

C. Scott states that information campaigns only exist in lieu of a Yes/No campaign.

4. OFFICE FURNITURE ORDER

WHEREAS there is currently minimal to no office furniture in the UTGSU office; and

WHEREAS a motion was passed at the August 7, 2023 Board of Directors Meeting to allocate $25,000 to the purchasing of office furniture; and

WHEREAS due to organizational turnover no large allocations have been made from that fund; and

WHEREAS the internal Building Management Committee has sought quotes for office furniture and requested multiple revisions to balance the needs of the office with the size of the supplies order; and
WHEREAS additional furnishing and maintenance allocations will need to be made for UTGSU office and common spaces; and

WHEREAS the Building, Planning and Accessibility Fund has a healthy reserve; therefore

BIRT $35,000.00 be allocated to make initial purchases for the furnishing of the UTGSU staff and board room spaces.

Moved: J. Liang Seconded: A. Moghadam Result: Carried

J. Liang motivates the motion. She states that there has been thorough investigation into furniture options. She states that furniture has never really been purchased for the building but that currently there are no items in the staff offices.

A. Moghadam speaks in favour of the motion. He states that this is a long-time coming and is desperately needed.

C. Scott states that the proposal is just for the staff offices and does not include the common area in the office or the Grad Loft. He states that more proposals will come later but probably not for this term of the Board. He states that there will also be additional expenses to retrofit offices in addition to this furniture.

K. Xie asks who will be managing the purchasing of furniture and if the university resources have been looked at.

C. Scott states that he will be doing the order. He states that the priority was having quick orders. He states that by using an office furniture company, we are getting discounted rates for the furniture. He states that the company will be doing the delivery and installation.

L. Alexandrova asks about updates for an accessibility overhaul of the building.

C. Scott states that he is in contact with the Accessibility Project Manager to determine the next steps to overhaul the building around accessibility. He states that the conversations have been very positive.

J. Nickel states that the UTSU Building is very nice and accessible.

C. Scott states that the UTSU Building took almost 20 years to build. He states that any similar project needs to be done well in advance and planned over decades.
A. Ali asks if the equipment is ergonomically correct and fire-protected.

C. Scott states that he believes we discussed fire-protected items when at the showroom. He states that the furniture is all ergonomically planned.

A. Mohamed asks about insulation of the building.

C. Scott states that is the realm of the university. He states that he has been in touch with the Property Manager to address any issues but that it is also on the UTGSU to get more foot traffic into the building so that the university allocates funding to retrofit.

5. EXECUTIVE REPORTS

Friedemann Krannich, Interim VP Internal

University/Community Engagement

Meeting of the Council on Student Services

As a substitute for the VP Finance, I attended the meeting of the Council of Student Services. We discussed and voted on the fees for the Hart House operating plan, the Student Life operating plan and the Sports and Recreation operating plan.

Attending the Hart House 5-Buck Lunch

I attended the monthly Hart House 5 Buck Lunch with the other executive members and the staff of the UTGSU. Afterwards we got a tour through Hart House.

Ongoing Projects

Cleaning up/ Rewriting Bylaws and Policies

As discussed in the last Board meeting, a major project for the rest of my term of office and for the term of office of the next VP Internal will be the clean-up and rewriting of the Bylaws and the Policies. To facilitate this process, a governance committee meeting will soon commence. I started making a list of proposed changes that we can use as a basis for updating the Bylaws and closing loopholes/ clarifying policies.

Internal Investigation Committee
I am part of the internal committee that investigates the events around the suspension of the President. I helped to prepare the outline for the meeting with the suspended President, to prepare the questions and I attended the in-person meeting.

Assembly Meetings

I prepared the invitation and the agenda for the upcoming Assembly meeting in February.

UTGSU Meetings

Executive & Staff Meetings

I attended all weekly executive and staff meetings.

Finance Committee Meeting

I vice-chaired this month’s Finance Committee meeting.

Board of Directors meetings

I prepared the agendas/ presentations/ other documents in advance of the regular and the special Board of Directors meeting. A good chunk of time went into preparing the presentation for the special Board of Directors meeting on February 15.

Availability

As always, please reach out to me at internal@utgsu.ca or feel free to schedule a meeting with me (availability will be indicated upon request).

Upcoming Updates / Opportunities

- Governance committee to start revisiting Bylaws and Policies
- Upcoming Board of Directors meeting

Jady Liang, VP External

Ongoing Projects

Executive Programming & Events 2023-2024
I recently chaired the event programming committee meeting, spearheading collaborative efforts with the Executive Committees, Executive Director and staff to brainstorm exciting events aimed at enhancing student engagement. Below is a list of the proposed events we are actively developing.

**February**

- Board Game Pub Night - Feb 22, 2024
- Welcome back social - with course unions presidents/VPs - Feb 29, 2024

**March**

- Hart House 5 Buck Lunch Outreach - Mar 26, 2024
- Dog therapy - Mar 13, 2024
- Trivia night at GSU Pub - TBA

**April**

- Free Blue Jays Tickets Raffle - social media contest - TBA
- The first week of April Housing workshop - TBA

**External Meetings**

I have actively participated in meetings with various external committees at the University, keeping abreast of new project and service proposals as well as budget plans aimed at enhancing graduate student services. Additionally, I have consistently served as the key intermediary between the Graduate Student Union, the School of Graduate Studies, and the Governing Council, ensuring smooth communication and collaboration.

Here are the list of committee meetings attended in the month of January 20 - February 20:

- The Council of Student Services (COSS)
  - Jan 25, 2024
  - Jan 31, 2024
- Feb 12, 2024 - Budget vote
- UTGSU/GC meeting with SGS Dean
  - Jan 13, 2024
- CAR council meeting
  - Feb 26, 2024
Meeting with Governing Council  
  ○ Feb 2, 2024  
Meeting with Student Life Coordinator, Graduate Programs and Outreach Orientation,  
Transition and Engagement, Division of Student Life  
  ○ Feb 9, 2024

**Internal meetings**

I have actively participated in meetings with various internal committees within the GSU keeping abreast of new project and service proposals.

Here are the list of committee meetings attended in the month of January 20 - February 20:

- Base funding Committee  
- Event & Programming Committee  
- Building Management Committee  
- Committees, caucuses engagement meeting  
- Campaign and Advocacy Committee

**Canadian Federation of Students**

I played a key role as our union’s representative at the recent CFS Special General Meeting held on January 26-27, 2024. This involved voting for new leadership, a critical step in shaping the future direction of the CFS. Currently, I am deeply involved in preparing and coordinating upcoming CFS meetings, ensuring smooth logistics and effective outcomes. Additionally, I am actively drafting motions and potential amendments to legislation, aiming to address important issues concerning graduate students. Through my dedicated involvement, I strive to make meaningful contributions to our union’s goals and advocate for the needs of our members. The upcoming CFS meetings are listed below:

- CFS Lobby week  
  ○ February 25-29, 2024  
- CFS Annual Graduate General Meeting  
  ○ March 1-3, 2024.  
- CFS Circle Caucus Standalone Meeting  
  ○ Mar 22-24, 2024.  
- Anti-racism Conference
The Varsity

I regularly maintain ongoing communication with the varsity team and serve as the representative for addressing inquiries concerning the University of Toronto Graduate Students' Union.

UTGSU Meetings

Executive & Staff Meetings

I continue to participate and actively engage in Weekly Executive & Staff Meetings.

Committees

As committees have been reformed, I am looking to chair the campaigns and advocacy committee with three committee members from the board of directors. I will also be working with the executive director to ensure accurate and appropriate minutes and summaries are provided from each committee and filed appropriately.

Here are the list of committees I am in:

- Building Management committee
- Events & programming committee
- Campaigns and Advocacy committee
- Base Funding committee

Upcoming Updates / Opportunities

- I will attend the CAR council meeting on Feb 26, 2024 to discuss the athletic and recreation updates and regulations.
- I will prepare and attend the CFS Lobby week from Feb 25-29, 2024 to advocate and engage with policymakers.
- I will coordinate and attend the CFS Annual Graduate General Meeting scheduled for Mar 1-3, 2024 to address concerns and shape policies for graduate students.
- I will continue to coordinate the CFS endorsed Anti-Racism Conference in Peterborough on Mar 1-2, 2024.
Amir Moghadam, VP Academics

Student Advocacy

- Student-Supervisor Complaint System:
  - I am leading the development of a confidential feedback system for graduate students to report issues such as funding problems, workplace conflicts, and harassment. The goal is to collect information to better support students and address their needs with the university's leaders.

- Graduate Students’ Cost of Living Survey
  - I am leading the development of a survey aimed at understanding the living expenses of graduate students. The findings will be important in enhancing services such as food assistance and housing, and in strengthening our advocacy for student support across various government levels.

- Food Security:
  - The Graduate Affairs Committee is looking into ways to address food security, starting with the survey mentioned above to better plan and execute our actions. Reopening of the GSU Gym and Grad Loft for all members.

- Collaborating with the executive director, I am leading the project to reopen the GSU Gym and Grad Loft for all members. Following our proposal’s approval by the executive committee, we began recruiting part-time "building ambassadors." These ambassadors, who are graduate students, work from 5-10 pm at the GSU building to maintain these spaces and assist users. I am part of the hiring committee for these positions, and we plan to reopen these facilities by the end of February.

Campaigns and Events

- I have collaborated with the VP External, other executives, and the executive director to plan and execute our upcoming events:
  - UTGSU Game and Pub Night
  - UTGSU Winter Fest
  - UTGSU 5 Buck Lunch

External meetings

- Meeting with the SGS dean (Feb 13th)
We discussed the issues of student-supervisor relationships, how SGS supports students in these situations, and UTGSU’s response and action plan for these matters. We also discussed funding issues and our action plan for this issue.

- Meeting with the Advisory Committee on the University of Toronto Library System (Feb 5th)
  - We examined the University of Toronto’s approach to the use of large language models, like ChatGPT, within academic settings, focusing on copyright concerns and ethical considerations.
- Planning to attend the CFS Lobby week (February 25-29) to advocate for graduate students at provincial and federal levels.
- Scheduled to participate in the CFS Annual Graduate General Meeting (March 1-3).

UTGSU Meetings

Executive & Staff Meetings: I continue to participate and actively engage in Weekly Executive & Staff Meetings.

Committees: I held the first Graduate Affairs Committee meeting and we have decided to meet biweekly to discuss student advocacy matters. The details of these meetings will be available online.

Here are the list of committees I am in:

- Graduate Affairs committee
- Base Funding committee
- Building Management committee
- Events & programming committee
- Health and Dental Committee
- Human Resources committee

Availability

Open to in-person and digital meetings. Please use this link to book a meeting with me:

https://calendly.com/amir_moghadam/30min

Zoya Tawhidi, VP Finance
University/Community Engagement

Meeting with SGS Dean

During my meeting with the SGS Dean's office, I provided an update on the progress of developing the Black and Indigenous Graduate Student Award policy. We discussed elements of the policy creation process and proposed timelines. Additionally, we addressed other agenda items such as student-supervisor mediation avenues, ensuring effective communication and support within the graduate student community.

Hart House Tour

Attending the Hart House tour provided invaluable insight into its facilities and programs tailored to graduate students.

COSS Meetings

Attending COSS meetings as the second UTGSU representative alongside the VP External.

Ongoing Projects

BGSEB Award Renewal

In a strategic move to broaden the applicant pool and ensure the successful distribution of awards each year, we’ve decided to renew the Black Graduate Student Excellence Award (BGSEB) by merging it with the Indigenous Student Award, which was previously not launched.

This collaborative decision, in partnership with the SGS office, aims to create a more inclusive and robust platform for recognizing excellence among both Black and Indigenous graduate students. We are currently in the process of crafting the policy for this merged award, which will undergo thorough review and consideration by the finance committee before its final approval.

Other Award Updates

We've opened the Graduate Community and Development Fund (GCDF) award and are now
accepting applications from individuals interested in joining the reviewer committee.

Additionally, for the Student Conference Bursary (SCB) award, we’re in the process of carefully revising applications from the Fall 2023 cycle.

**Researching Board Assigned Tasks**

Currently, I am tackling assigned tasks from the Board last fall. Among these tasks, I am exploring the feasibility of introducing a summer gym bursary to better support our student community’s wellness needs. Additionally, I am looking into our pub’s lease documents to ensure favorable terms and conditions for our organization.

**UTGSU Meetings**

**Executive & Staff Meetings**

Attending and actively participating at weekly executive and staff meetings. Attending and Chairing the most recent special Board of Directors meeting.

**Finance Committee Meeting**

Organized and chaired the finance committee meeting, where we reviewed and approved various important matters. This included evaluating donation requests, approving eligible conference and academic engagement awards, and processing a special grant application. Looking ahead, we’ve scheduled another meeting on February 27th to delve into discussions surrounding the new policy for the Black and Indigenous Graduate Student Excellence Award (BIGSEB), ensuring careful consideration and robust implementation.

**Governance Committee Meeting**

In my role as Vice-Chair of the Governance Committee, I’ve been involved in attending meetings where we revised changes to our organization’s bylaws.

**Events and Programming Committee**

Attended the Events and Programming Committee meetings where we plan upcoming UTGSU initiatives, such as the upcoming Winter Fest. Additionally, taken steps to arrange a pet therapy event by reaching out to Corporate Canine.
Availability

Please feel free to email me anytime at finance@utgsu.ca. Alternatively, I am available for virtual office hours Monday-Friday from 9-5 pm. Please email me to book a time slot.

Upcoming Updates / Opportunities

- Will be attending CFS Annual Graduate General Meeting (March 1-3, 2024)
- Will be presenting the BIGSEB award policy to board and then SGS
- Researching the SGS Gym bursary + evaluating if we can subsidize summer gym costs (and renewal of intramural sports contract)

Corey Scott, Executive Director

Ongoing Projects

UTGSU Building Updates

I continue to work with the internal Building Management Committee on refurnishing and preparing the UTGSU to reopen. In the February 20, 2024 Board of Directors meeting there is a proposal to furnish offices based on extensive conversations with staff and suppliers. We are also considering the additional purchases that will need to be made in the future for the common space, Grad Loft, printing room and gym. We have also begun placing service orders to make minor repairs, get quotes on paint services and to review the lighting in the Grad Loft. I am also working with members of the staff to determine long-term projects with the UTGSU Building including the building accessibility project.

We are hoping to re-open the Grad Loft and Gym in late February / early March.

Health & Dental Plan Renewals

I continue to work with the Health & Dental Administrator and representatives from StudentCare to prepare and present the annual renewal of the UTGSU Health & Dental Plan. I am hoping to have the proposal ready for the March Board of Directors Meeting.

Elections & Referenda Planning

The Elections & Referenda Committee and Chief Returning Officer have been active in preparing for the elections and referenda in the coming months. A final schedule has
been determined with the goal of increased outreach and engagement with potential candidates. The ERC has also worked on a proposal for the Elections & Referenda Policy which is presented at this meeting. The website is currently updated with information on both the elections and Referendas. I have registered the referendum questions with the Office of the Vice-Provost Students. We have also released a call for ‘No’ Advocacy Committees for the UTGSU Referendas.

**Governance Matters**

There are several significant projects relating to Governance that have been my primary focus since the last meeting. I have been working with the Interim Vice-President External and Interim Vice-President Internal to review the matters relating to the suspension of the President and preparing an internal investigation report for the Board of Directors. Additionally, I have been working on familiarizing myself with outstanding CRCSS complaints. I have worked with the Executive and legal counsel to continue Board of Directors onboarding with our in-camera February 15, 2024 Board of Directors Meeting. The finalization of the Chair and Vice-Chair of the Board of Appeals is on the agenda for the February 20, 2024 Board of Directors Meeting. I have been preparing for the training of these individuals upon their appointment. I have been working with the Vice-President Internal and staff team to also backlog missing governance documents onto the website and google folder. There are also a significant number of projects and priorities tasked to the Governance Committee.

**Human Resource Planning**

The UTGSU is up to date on almost all matters relating to human resources from before my term.

**Transition Planning**

As we move through February and enter March, I will be focusing heavily on the preparation of training materials for executive and board members, as well as ensuring that the positions of Chair, Secretary, Board of Appeals and Equity Officers are appropriately posted. This may also require a review of UTGSU policy to ensure that timelines are optimal for the transition period. I am also working with Executives and Staff to re-engage and launch and resource caucuses.

**UTGSU Meetings**

**Executive & Staff Meetings**
I continue to participate and actively engage in Weekly Executive & Staff Meetings. I am working with members of Staff to ensure that the Executive Highlights are updated to the UTGSU website and made available to members.

Committees

I continue to participate in all the UTGSU committee and resource them as needed. Full-time staff members have also been assigned to the committees as resource supports.

Availability

As a full-time management staff member, I am generally available 9am-5pm Monday through Friday with additional availability beyond 5pm when requested in advance. I can be available for meetings in-person and on-campus, or digitally. Please feel free to reach out with any Inquiries.

Upcoming Updates / Opportunities

Please refer to Executive Officer Reports for the bulk of the opportunities available

6. OTHER BUSINESS

J. Nickel highlighted that the TA strike vote has had the highest result in recorded history, and that unless an acceptable offer is made by March 4th, there will be a strike. He also mentioned some upcoming events, including a petition campaign result reveal and info picketing across campuses. In the event of a strike, a walkout is encouraged, with support from undergraduates, graduate students, and faculty. Despite some uncertainty, there is a call for unity and action for better funding conditions.

A. Moghadam emphasized the executives and the board all support the wage rise and asked J. Nickel to let them know if there is anything they can do.

S. Kazemi states that there is outstanding work from the Annual General Meeting in December. She inquires about when the UTGSU will discuss work around Gaza and Palestine.

A. Moghadam answered unfinished businesses will be discussed now that the matters of governance have settled down.
J. Nickel suggests that motions and discussion items should be submitted for the Board of Directors around outstanding issues.

7. ADJOURNMENT

MOTION

Be it resolved that the meeting be adjourned.

Moved: J. Liang Seconded: A. Moghadam Result: Carried

Meeting adjourned at 8:57pm

Chair: Sandhya Mylabathula

Minute Taker: Fateme Eskandary